



## **Procurement Request for Proposal**

March 01, 2023

Partnership for Strong Families (PSF) is seeking responses to a Request for Procurement (RFP) from providers for Professional Foster Home services in Circuits 3 & 8 (which encompasses the following counties, Alachua, Columbia, Suwannee, Hamilton, Lafayette, Levy, Gilchrist, Dixie, Madison, Taylor, Baker, Bradford, Union). This document serves as an invitation for your agency to submit a response to PSF's RFP for Professional Foster Home services.

The purpose of this RFP is to enable PSF to enter into a contract with vendors willing to provide Professional Foster Home services. Specifically, Professional Foster Home services include, but are not limited to agencies who can provide a home staffed with professional foster parents who reside in the home. These foster parents should be more highly trained and supported than regular foster parents for dealing with the behaviors associated with harder to place children.

These homes must be designed to accommodate care for children with special placement requirements and have at least one stay at home parent. Vendors will accept placements in the in-home 24-hours per day, seven (7) days a week. Vendors will agree to a "no eject, no reject" contract for hard to place children. The successful vendor(s) will provide a family-like setting with highly trained foster parents for children in need of these placements.

The fixed rate, vendor contract awarded related to responses received from this RFP, will be for Professional Foster Home services in PSF catchment area. The awarded contract will be effective July 1, 2023 – June 30, 2024.

Proposals are to be submitted to Linda Means via email ([Linda.Means@pfsf.org](mailto:Linda.Means@pfsf.org)) by April 30, 2023 and must outline the provider's plan for meeting the program requirements outlined below. The proposal should demonstrate how the respondent will maintain services and staff related to Professional Foster Home services in the PSF catchment area, Circuits 3 & 8. The determination date for this RFP has been scheduled for May 31, 2023. The final decision is not necessarily tied to the highest score or lowest cost. Partnership for Strong Families reserves the right to make a determination based on what is in the best interest of the agency.

### **Procurement Response Requirements:**

Proposals must provide responses to each of the following items providing narrative and as needed, supporting documentation to demonstrate the respondent's capabilities to provide Professional Foster Home services in the PSF catchment area.

### **Past Practice and Performance**

- Describe your agency's history of providing Professional Foster Home services for hard-to-place children in Florida.



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- Describe your agency's quality assurance process/program identifying areas of strength and areas in need of improvement. Response must provide examples of actions taken to address areas in need of improvement and lessons learned. Responses must also indicate how services in PSF catchment area will be incorporated into the respondent's existing quality assurance structure, activities and oversight and must describe what new activities and oversight might need to occur as a result of the agency taking on another service area/county.

### **Budget:**

Provide agency's proposed budget related to providing Professional Foster Home services in the PSF catchment area.

### **Implementation Plan**

Describe how your agency will handle:

- Staff and Management
- Coordination of Professional Foster Home services with PSF, specifically placement of hard to place children (age 10-17).
- No "eject/reject" contract expectation.
- Providing an appropriate structure (home) to accommodate the special needs of this population of PSF children.
- Arranging activities to meet the recreational, cultural and spiritual needs of the children and incorporating components of typical daily activities in family life
- Working in partnership with the case managers and other team members throughout service delivery.
- Plan for support of the home in terms of services to assist with behaviors and address mental health needs, and will the services be in-house or rely on referrals.
- Plan for respite care needs.