

**SCHEDULE OF EVENTS AND DEADLINES
FINANCIAL AND ACCOUNTING SERVICES**

The Schedule of Events and Deadlines below is imposed on prospective vendors. Failure to meet the due dates in the Schedule of Events and Deadlines may render a proposal unresponsive and disqualified from further consideration.

Schedule of Events and Deadlines

ACTIVITY	DATE	TIME	ADDRESS
RFP Advertised and Released on PSF website:	May 1, 2026	By 5:00 PM	PSF website http://www.pfsf.org ;
Deadline for submission of written inquiries to PSF:	May 8, 2026	By 5:00 PM	Danielle Alenda Contract Manager Danielle.Alenda@pfsf.org
Deadline for PSF's response to inquiries:	May 13, 2026	By 5:00 PM	PSF website http://www.pfsf.org
Sealed proposals/responses must be received by PSF:	May 20, 2026	By 5:00 PM	Danielle Alenda Contract Manager Danielle.Alenda@pfsf.org
Opening of proposals and review of mandatory requirements will be conducted:	May 21 – June 5, 2026	By 5:00 PM	Danielle Alenda Contract Manager Danielle.Alenda@pfsf.org
Debriefing meeting of the evaluators and ranking of the proposals:	June 8, 2026	By 5:00 PM	Danielle Alenda Contract Manager Danielle.Alenda@pfsf.org
Posting of Notice of Intent to Award the Contract:	June 10, 2026	By 5:00 PM	PSF website http://www.pfsf.org
Anticipated effective date of engagement letter:	June 15, 2026	N/A	N/A

All times listed are local time in Gainesville, Florida, on the date indicated. Although PSF may use additional means to publicize the results of this procurement, posting on the PSF website is the only official notice recognized for the purpose of determining timeliness in the event of a protest.