

**SCHEDULE OF EVENTS AND DEADLINES
COUNSELING, THERAPY & ASSESSMENT SERVICES**

The Schedule of Events and Deadlines below are imposed on prospective vendors. Failure to meet the due dates in the Schedule of Events and Deadlines may render a proposal unresponsive and disqualified from further consideration.

Schedule of Events and Deadlines

| ACTIVITY | DATE | TIME | ADDRESS |
|---|--------------------|---------------|---|
| RFP Advertised and Released on PSF website: | September 18, 2023 | By 5:00 PM | PSF website http://www.pfsf.org ; |
| Deadline for submission of written inquiries to PSF: | September 21, 2023 | By 5:00 PM | Linda Means Lead Contract Manager 5950 NW 1 st Place, Suite 300 Gainesville, FL 32607 |
| Deadline for PSF's response to inquiries: | September 25, 2023 | By 5:00 PM | PSF website http://www.pfsf.org |
| Sealed proposals/responses must be received by PSF: | October 3, 2023 | By 5:00 PM | Linda Means Lead Contract Manager 5950 NW 1 st Place, Suite 300 Gainesville, FL 32607 |
| Opening of proposals and review of mandatory requirements will be conducted: | October 4, 2023 | By 5:00 PM | Linda Means Lead Contract Manager 5950 NW 1 st Place, Suite 300 Gainesville, FL 32607 |
| Debriefing meeting of the evaluators and ranking of the proposals: | October 11, 2023 | By 5:00 PM | Linda Means Lead Contract Manager 5950 NW 1 st Place, Suite 300 Gainesville, FL 32607 |
| Posting of Proposal/Response Scores and Notice of Intent to Award the Contract: | October 13, 2023 | By 5:00 PM | PSF website http://www.pfsf.org |
| Anticipated effective date of engagement letter: | October 17, 2023 | By 5:00 PM | N/A |

All times listed are local time in Gainesville, Florida on the date indicated. Although PSF may choose to use additional means of publicizing the results of this procurement, posting on PSF website is the only official notice recognized for the purpose of determining timeliness in the event of a protest.