



# Childcare Subsidy Request

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

Childcare Name: \_\_\_\_\_  Registered  Licensed  Exempt

Date of Childcare Enrollment \_\_\_\_\_ Monthly Cost of Childcare \$ \_\_\_\_\_

Childcare Address \_\_\_\_\_ Phone \_\_\_\_\_

Child is not in daycare because \_\_\_\_\_

Name of Placement Caregiver \_\_\_\_\_ Provider ID \_\_\_\_\_

Caregiver Address \_\_\_\_\_ Phone \_\_\_\_\_

Placement Setting:  Relative/Nonrelative  Foster Home Level 1  Foster Home Level 2-5

Is the primary caregiver of the child employed?  Yes, employed.  No, unemployed

**If direct deposit is already in place, stop here and e-mail to [kinship@pfsf.org](mailto:kinship@pfsf.org), if not, then please continue.**

AUTHORIZATION FOR DIRECT DEPOSIT - I (we) hereby authorize PSF and its duly authorized agent, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my (our) checking/savings account indicated below and the financial institution named below, to deposit and/or credit the same to said account.

Financial Institution \_\_\_\_\_ Branch \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

9-digit Transit/ABA# \_\_\_\_\_ Account Number \_\_\_\_\_

Account Type:  Savings  Checking: PLEASE ATTACH A COPY OF A BLANK VOIDED CHECK

This is to remain in full force until PSF and its duly authorized agent has received written notification from me (or either of us) of its termination in such time and in such manner as to afford PSF or its duly authorized agent and the financial institution named above a reasonable opportunity to act on it. Please notify the PSF Finance Department immediately when closing your account. JOINT ACCOUNTS REQUIRE BOTH NAMES AND SIGNATURES

\_\_\_\_\_  
Name listed on the account (print/type) Signature Date

\_\_\_\_\_  
Name listed on the account (print/type) Signature Date

Once the authorization form is received, the information will be verified before the program is initiated. After enrollment, it may take up to two check cycles for PSF and its duly authorized agent to verify and process the information to begin providing childcare subsidy via direct deposit. Any changes in banking information (account numbers, financial institutes, etc.) made to your direct deposit will result in the changes being treated as a new enrollment.

**Submit this completed form to: [kinship@pfsf.org](mailto:kinship@pfsf.org)**